

**Southern Tazewell Enterprise Zone
(Village of Tremont)
Certification of Eligibility for Sales Tax Exemption**

This certificate is for the purpose of applying to the Illinois Department of Revenue (IDOR) for a Certificate of Eligibility for Sales Tax Exemption. A separate form is required for each contractor and each sub-contractor, and every line must be completely filled in. Forms for all contractors/sub-contractors must be submitted before the application will be processed.

This information to be completed by the owner or general contractor for the Business where the project is occurring:

Name of Business/Project: _____ Business Owner's Name: _____

Street Address of the project: _____ Phone # for Business Owner: _____

Business Owner's Address: _____ Total Project Cost: _____

Total Project Materials Cost: _____ NAICS Code: _____ <http://www.naics.com/search.htm>

of Jobs Retained: _____¹FTE Jobs Created: _____²Current # of Employees: _____ Remodel or New Construction? _____

of Contractors who will seek certificates for this project: _____ Estimated Project Completion Date: _____

PROJECT TYPE: Retail Commercial _____ Service Commercial _____ Industrial _____

¹Retained jobs means any full-time equivalent job preserved at a specific facility or site that was threatened to be lost by a specific and demonstrable threat that is specified in the application for developing assistance. Full-time equivalent jobs are calculated by dividing the total number of hours worked by persons at the project site, whether salaried or hourly; and whether identified as employees, contractors, or otherwise, by 1,750 hours.

²Full-time equivalent jobs are calculated by dividing the total number of hours worked by persons at the project site, whether salaried or hourly; and whether identified as employees, contractors, or otherwise, by 1,820 hours.

Fee: If total cost of project materials is more than \$25,000, the Village of Tremont waives building permit fees and, instead charges a 0.5% fee-based cost of project materials. Enterprise Zone application will not be processed until a building permit is issued and either permit fee is paid as applicable

Fee Calculation: (0.5% x Total Project Materials Cost) \$ _____

****Please attach a list of building materials and the quantities to be purchased.****

Owner or Legal Representative Signature

Print Name

Employer's Federal Identification # or IDOR ID #

Unemployment Insurance Number

Date

General Contractor's Signature (if different than owner)

Print Name

Employer's Federal Identification # or IDOR ID #

Unemployment Insurance Number

Date

Once completed email, mail, or hand deliver to: Village of Tremont
211 S Sampson St. PO Box 144
Phone: (309) 925-5711
Tremont, IL 61568 Email: villageoftremont@comcast.net

To determine if your property is in the Enterprise Zone you may go to the map at www.tazewell-il.gov the Maps are located on the County's main page. Or contact Jaclynn Workman at the phone number or email address above.

Please complete this information for each contractor or sub-contractor (One for each contractor or sub.)

Contractor's Name: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone #: _____

Email Address: _____ Project Name: _____

Estimated Building Materials Cost: _____

Estimated Labor Cost: _____

Estimated Project Completion Date: _____

****Please attach a list of building materials and the quantities to be purchased****

Contractor's Signature

Print Name

Employer's Federal Identification # or IDOR ID #

Unemployment Insurance Number

Date

Once completed email, mail, or hand deliver to: Village of Tremont
211 S Sampson St. PO Box 144
Phone: (309) 925-5711
Tremont, IL 61568 Email: villageoftremont@comcast.net

Please note: State Statute requires that all building contractors and owners that were issued Building Materials Sales Tax Exemption Certificates for projects located in an Enterprise Zone are required to annually file a report on the Illinois Department of Revenue website at <http://tax.illinois.gov/Businesses/Incentives/> for the tax incentives received during the prior calendar year. If the report is not submitted by the filing deadline, the Department of Revenue may revoke your certificates and may lead you to be ineligible to receive future certificates. The reporting is required for each calendar year(s) that the certificate is valid.